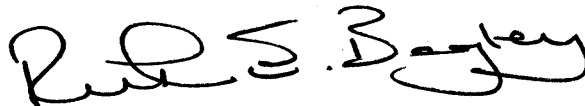


Date of issue: 18<sup>th</sup> January 2012

<b>MEETING</b>	<b>EMPLOYMENT &amp; APPEALS COMMITTEE</b> (Councillors Bains (Chair), Coad, Dale-Gough, Dar, A S Dhaliwal, Grewal, Plenty, Sharif and Stokes)
<b>DATE AND TIME:</b>	THURSDAY, 26TH JANUARY, 2012 AT 6.30 PM
<b>VENUE:</b>	RUBY 4, THE CENTRE, FARNHAM ROAD, SLOUGH, BERKSHIRE SL1 4UT
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	CATHERINE MEEK  01753 875011

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
	<b>CONSTITUTIONAL MATTERS</b>		
1.	Declarations of Interest		

**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct)

- |    |  |           |  |
|----|--|-----------|--|
| 2. | Minutes of the Meeting held on 22nd September 2011   | 1 - 4     |  |
| 3. | HR Policies & Procedures - Employee Relations Machinery in the Council and Collective Grievance Policy and Procedure | 5 - 10    |  |
| 4. | HR Statistics Review   | 11 - 16   |  |
| 5. | What Transactional Services will mean for HR - Presentation  | -         |  |
| 6. | Update on Planning for the Future  | To Follow |  |

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

